

SCHOOL BOARD - MEETING 4 SEPTEMBER, 2024 MINUTES

Conference Room, Yokine Primary School

DATE:	Wednesday 4 th September 2024	CHAIRPERSON:	Mr George Lohse	
TIME:	6:15pm	EXECUTIVE OFFICER:		
ATTENDEES:	Emma King, Louise Bowtell, George Lohse, Murray Dunstan, Melissa Retallack, Jessica Berry, Samantha Gilmour, Glen Williams; Natasha Davidson			
APOLOGIES	Kaitlyn Mustica, Blair Ranford,			
TIME	ITEM	LED BY	PURPOSE	ACTION
6.15 pm	1.0	Welcome	Chair	For Noting
		<ul style="list-style-type: none"> Acknowledgement of Country Open & Welcome Apologies 		Noted -
	2.0	<ul style="list-style-type: none"> Confirmation of Agenda - Disclosure of Interests 	Chair	Discussion
6.20 pm	3.0	<ul style="list-style-type: none"> Acceptance & Endorsement of Previous Minutes 	Chair	Endorse
		<ul style="list-style-type: none"> Acceptance & Endorsement of Previous Minutes: <u>1 August 2024</u> Business Arising from Previous Minutes 		Moved: Melissa Second: George
6.25 pm	4.0	Principal's Report	Principal	Note/Discussion
		<ul style="list-style-type: none"> Update and general information 		<ul style="list-style-type: none"> Update to be attached covering enrolment numbers, attendance, changes to Reporting to Parents and Upcoming Events.
6.30 pm	5.0	Student and School Performance Data	Principal	Note
		Overview and analysis of student performance data <ul style="list-style-type: none"> NAPLAN data report 		<ul style="list-style-type: none"> Shared. Attached.
6.45pm	6.0	Financial Report	Chair	Note/Discussion
		<ul style="list-style-type: none"> Monitor School Financial Summary Review Voluntary Contributions, Fees & Charges Endorse Personal Use Items - Booklist Supplier 		Financial report – Noted Voluntary Contributions and Fees; Shared Moved: Emma Seconded: Jessica Contributions, Fees and Charges Shared Moved: Emma Seconded: Melissa
7.00pm	7.0	Sub Committee Input	Chair	Note/Discussion
		<u>Portfolio Reports:</u> <ol style="list-style-type: none"> Finance Committee update Policy & Communication portfolio <ul style="list-style-type: none"> Class Placement Policy 		Finance Committee: carried over to next meeting Policy & Communication Portfolio: JB reviewing attendance policy with EK Class Placement Policy: Endorsed
7.05pm	8.0	Deed Of licences		
		<ul style="list-style-type: none"> Review deed of licences and lease changes OSH Club 	Principal	OSH Club: Endorsed Moved: Murray Second: Louise

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7.15pm pm	9.0	Board Chair Report	Chair	Discussion
		Report to be presented at the Annual Public meeting to advise the school community of the performance of the board in the last year		GL will email out for feedback / edits. SB can provide feedback to GL.
7.25pm pm	10.0	General Business		
		Review schedule of Business		Noted
7.35pm	11.0	Items not listed, raised for discussion (with permission of Chair)	Chair	
		Next Meeting: Scheduled for <u>Thursday October 24th 2024</u> Meeting Closed: 7:45pm		

Minutes endorsed as a true and correct record:



 Board Chair

 Date 11/12/24