

SCHOOL BOARD MINUTES

Conference Room, Yokine Primary School

DATE:	Thursday 7 September 2023	CHAIRPERSON:	Mr George Lohse		
TIME:	6:00pm	EXECUTIVE OFFICER:			
ATTENDEES:	Kathleen Gianoli, Murray Dunstan, Emma King, Jenny Hirsch, Louise Bowtell, Jessica Berry, Kaitlyn Mustica, George Lohse, Melissa Retallack				
APOLOGIES	Niketian Chauhan; Blair Ranford;				
TIME	ITEM	LED BY	PURPOSE	ACTION	
6.00 pm	1.0	Welcome	Chair	For Noting	
		<ul style="list-style-type: none"> Acknowledgement of Country Open & Welcome Apologies 			
6.05 pm	2.0	Confirmation of Agenda - Disclosure of Interests	Chair	Discussion	
		Nil			
6.10pm	3.0	Acceptance & Endorsement of Previous Minutes	Chair	Endorse	
		<ul style="list-style-type: none"> Acceptance & Endorsement of Previous Minutes: <u>10 August 2023</u> Business Arising from Previous Minutes Nil		K	
6.15 pm	4.0	Principal's Report	Principal	Note/Discussion	
		<ul style="list-style-type: none"> Update and general information Many events; Book Week, Athletics Carnival – increased participation with all Year 1-6 participating in Jumps and Throws; after assembly morning tea to connect Parents has been positively attended; Science Fair from our Challenge Club in Wednesday, Week 10. Staffing: Elettra Schipp returning from LSL in Term 4 after some sick leave.			
6.20 pm	5.0	Student and School Performance Data	Staff Rep	Note/Discussion	
		<ul style="list-style-type: none"> NQS Update Ongoing tool that Early years (K-2) use to ensure we are developing students and our learning environment holistically. Part of our continual process of improvement. Lunch clubs around construction, hands on for Year 1 and 2 (Thursday and Friday) Visible Learning PLD – home reading to start in Term 4 for our Pre-Primary Early Years Extension Network Eco Club and Community Garden connection; Parent visit to discuss Sustainability You Can Do It! Cultural Appreciation Parent reading roster in Year 2 Increase understanding of NQS in community through newsletters			
		<ul style="list-style-type: none"> NAPLAN update NAPLAN scale has been changed to increase the National Minimum Standard,			
6.45pm	6.0	Financial Position & Reports	Principal	Note	

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	6.1	<ul style="list-style-type: none"> Financial Update – One Line Budget (Salaries & Cash) Minimum Expenditure <p>Shared. Noted.</p> <ul style="list-style-type: none"> YPS Contributions and Charges <p>Contributions and Charges discussed. Unanimously moved. Moved: Emma Seconded: George</p> <ul style="list-style-type: none"> YPS Booklists <p>Remove caps from P&C Uniform. Change Japanese to Language (Year 3 to 6) Moved: Kathleen Seconded: Murray</p> <ul style="list-style-type: none"> Incursion/Excursion surplus funds <p>George on behalf of Finance Committee discussed excess collections and how these funds are allocated. See email.</p>			
6.55pm	7.0	Business Plan	Chair	Note/Discussion	
		<p><u>2022 – 2024 Yokine Primary School Business Plan</u></p> <p>Relationships and Partnerships Domain</p> <ul style="list-style-type: none"> Discuss Parent Relationships <p>Despite COVID we maintained our connection and are rebuilding any that had to be paused; Community and Parents are active, engaged and supportive. Active P&C, very collaborative, Dojo communications / photos, parent help always well represented; parent work space during carnival provided to support working parents attending the carnival.</p>			
7.05 pm	7.0	Community Consultation	Chair	Note/Discussion	
		<p>Parent and Community School Survey questions – discuss results</p> <p>Overall positive results and feedback will be used to guide school decisions.</p>			
7.15pm	8.0	Community Engagement and Partnerships			
		Sub- Committee Input	Chair	Note/Discussion	
	8.1	<p><u>Portfolio Reports:</u></p> <ul style="list-style-type: none"> Finance Committee representative <p>Not in deficit for any areas.</p> <p>Health and Wellbeing grant for chaplain and school testing;</p> <p>Voluntary contributions at approximately 67%</p> <p>Language teacher – no applicants for recent pool; survey results are in and this will direct next steps in this appointment. Will rerun with generic language position.</p> <ul style="list-style-type: none"> Grounds & Facilities portfolio <p>Insultation of pin up boards in school holidays.</p> <p>Cricket pitch to be shortened, moving away from the archery shed and will be prepped for future astroturf.</p> <ul style="list-style-type: none"> Community Partnerships portfolio: <p>Athletics carnival was a wonderful success. \$2,400</p> <p>Slinky apples will be continued.</p> <p>Yokine PS will be a polling place for the referendum. Sausage sizzle and baked goods.</p> <p>Simon Millman will attend the final P&C meeting of the year.</p> <p>Helping with Colour Run in term 4</p>			

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		Open Night went well – it's not a money earner but rather a service for our school community.			
	9.0	School Policy	Chair	Endorse	
		Nil.			
7.25pm	11.0	Board Development	Chair	Discussion	
	11.1	<u>School Board Operation</u> <ul style="list-style-type: none"> • Induction for new member Melissa Induction information is on Connect for everyone and there is online mandated training. If face to face training is available, Emma will email out.			
	12	General Business	Chair		
		No items Items not listed, raised for discussion (with permission of Chair) NIL			
7.30 pm		Next Meeting: Scheduled for <u>Thursday October 26th 2023 6:00pm</u> Meeting Closed : 7:45	Chair	Note	

Minutes endorsed as a true and correct record:



 Board Chair

 Date 26/10/23

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