

SCHOOL BOARD

Minutes

Conference Room, Yokine Primary School

DATE:	Thursday 10 August 2023	CHAIRPERSON:	Mr George Lohse		
TIME:	6:00pm	EXECUTIVE OFFICER:			
ATTENDEES:	Kathleen Gianoli, Murray Dunstan, Niketan Chauhan, Emma King, Louise Bowtell, Jessica Berry, Kaitlyn Mustica, George Lohse, Blair Ranford				
APOLOGIES	Jenny Hirsch				
TIME	ITEM	LED BY	PURPOSE	ACTION	
6.00 pm	1.0	Welcome	Chair		
		<ul style="list-style-type: none"> Acknowledgement of Country Open & Welcome Apologies 			
6.05 pm	2.0	Confirmation of Agenda - Disclosure of Interests	Chair	Discussion	
6.10pm	3.0	Acceptance & Endorsement of Previous Minutes	Chair	Endorse	
		<ul style="list-style-type: none"> Acceptance & Endorsement of Previous Minutes: <u>15 June 2023</u> Business Arising from Previous Minutes 		Resend to Move: Second:	
6.15 pm	4.0	Principal's Report	Principal	Note/Discussion	
		<p>Update and general information</p> <p>New Staff:</p> <ul style="list-style-type: none"> Megan Rackl Jen Cornish Emma Clarke Jenny Robertson <p>Japanese Position closes Monday – Process will be discussed next board meeting.</p> <p>Teacher pool – currently being processed.</p> <p>Louise at Women in Leadership program</p> <p>OSHC – Alison and Laticia are our key account holders</p> <p>Trichia is the new Services Provider for OSHC. They will be doing a bake sale on Open Night and coffee van – Kathleen will ask P&C to share info when they advertise the dinner</p> <p>Capital Works</p> <ul style="list-style-type: none"> Refrub of Rm 4 and 5 – mostly done Library furniture has arrived, positively received Mural is installed <p>Public School Review: parent reps are invited – 25 October</p> <p>NAIDOC assembly Friday 11 August</p>			
6.20 pm	5.0	Student and School Performance Data	Staff Rep	Note/Discussion	
		<p>PBS Update</p> <p>Blair update: PL opportunities provided – in school and external training.</p> <p>Leadership transition – Kym P stepping down, Jade Eaton will be leader.</p> <p>Acknowledgement of Kim's extensive efforts.</p> <p>Lunch time induction – well attended for newer staff.</p> <p>School Development Day presentation – used survey data to guide content – focussed on Positive acknowledgement ratios (4 positive to 1 negative). Review of Behaviour System.</p> <p>Explicit PBS lessons continue</p>			

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		Whole school reward each term Peer Mediators are sharing PBS goals and successes and reminders.		
6.30pm	6.0	Financial Position & Reports	Principal	Note
	6.1	<ul style="list-style-type: none"> Financial Update – One Line Budget (Salaries & Cash) Minimum Expenditure 		Minimal information – finance committee meeting shortly. Any questions for Finance committee please submit to George
6.40pm	7.0	Business Plan	Chair	Note/Discussion
		<p><u>2022 – 2024 Yokine Primary School Business Plan</u></p> <p>Relationships and Partnerships Domain</p> <ul style="list-style-type: none"> Note staff reflections Reflect as a School Board on the domain. <p>Notes and Discussion</p> <p>Public School Review: Department coordinator – Principal Advisor and a Peer Reviewer (Principal of a similar school)</p> <p>6 Standards that we are reviewed against:</p> <p>Partnerships & relationships Use of Resources Leadership Quality Teaching Learning Environment Student Achievement and Progress</p> <p>School rates itself as – At; Below or Above standard and provides evidence. And outlines where to next based on the evidence and school directions.</p> <p>School Board is most related to the Relationships and Partnerships domain.</p> <p>Evidence suggestions: School Board Training; Analysis of impact on school decision making would be great to explore further (grounds – shed; library; policy improvement; defib)</p> <p>Survey reflection cycle – and changes or plans that are derived from that data. EK to update and share with board</p>		
6.45 pm	7.0	Community Consultation	Chair	Note/Discussion
		<p>Parent and Community School Survey questions</p> <p>Add: Teaching of a Language is mandated for Year 3 to 6; Which language which you most like implemented at Yokine Primary School</p> <p>Before and after school activities – what would you like offered at Yokine Primary School – options around music, art, STEM</p> <p>Email out – for approval .</p> <p>Add a questions around 2022 Sports Challenge data – annual collection?</p> <p>Sports Challenge report Year 3 – 6 got physical and skill report K-2 got 5 basic skills report</p> <p>Student: Add any extra comments</p>		
	8.0	Community Engagement and Partnerships	Chair	Note/Discussion
		<p>Portfolio report</p> <p>P&C Scitech – raised \$3500</p> <p>Very positive experience – opportunities for family to connect.</p>		

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		<p>"Street Library" has arrived – P&C has books to fill. Will be hung shortly. Sports carnival ribbons provided. LocaVora – Warm meals can be preordered; Juice Boxes and fruit to go along with meals - combo Working with Year 6 for sausage sizzle; Coffee van booked; bake sale</p>		
6.55pm	8.1	Sub- Committee Input	Chair	Note/Discussion
		<p><u>Portfolio Reports:</u></p> <ul style="list-style-type: none"> Finance Committee representative Grounds & Facilities portfolio Community Partnerships portfolio: 		Grounds and Facilities – covered in Principal Report
7.10pm	9.0	School Policy	Chair	Endorse
		Nil.		
	11.0	Board Development	Chair	Discussion
	11.1	<p><u>School Board Operation</u></p> <ul style="list-style-type: none"> Endorsement of new Parent Members School Board Self-assessment Tool: <p>Endorsement of all new moved: For ALL: MOVED: Jessica SECONDED: Kaitlyn</p> <p>Self Assessment Tool: Results shared: Actions: To share yearly agenda with committee</p> <p>One more to be reviewed.</p> <ul style="list-style-type: none"> Actions: Combining 2 surveys together 		
7.20 pm	12	General Business	Chair	
		Items not listed, raised for discussion (with permission of Chair)		
7.30 pm		<p>Next Meeting: Scheduled for <u>Thursday September 7th, 2023 6:00pm</u></p> <p>Meeting Closed : 7:00pm</p>	Chair	Note

Minutes endorsed as a true and correct record:

Board Chair

Date

26/10/23

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