

SCHOOL BOARD - ANNUAL OPEN MEETING

Confirmed Minutes

Conference Room, Yokine Primary School

DATE:	Thursday 18 May 2023	CHAIRPERSON:	Mr George Lohse		
TIME:	6:00pm	EXECUTIVE OFFICER:			
ATTENDEES:	Kathleen Gianoli, George Lohse, Murray Dunstan, Niketan Chauhan, Emma King, Jenny Hirsch, Louise Bowtell, Jessica Berry, Kaitlyn Mustica				
APOLOGIES	Elle Demasi, Naomi Matthews, Blair Ranford				
TIME	ITEM	LED BY	PURPOSE	ACTION	
6.00 pm	1.0	Welcome	Chair	For Noting	
		<ul style="list-style-type: none"> Acknowledgement of Country Open & Welcome Apologies 			
	2.0	Confirmation of Agenda - Disclosure of Interests	Chair	Discussion	
6.05 pm	3.0	Acceptance & Endorsement of Previous Minutes	Chair	Endorse	
		<ul style="list-style-type: none"> Acceptance & Endorsement of Previous Minutes: <u>28 March 2023</u> Business Arising from Previous Minutes 		Accepted and endorsed. Moved by GL seconded by EK <ul style="list-style-type: none"> Defibrillator training scheduled for 17th July Business Plan printed and collected from Razoreye Website is now live 	
6.10 pm	4.0	Principal's Report	Principal	Note/Discussion	
		<ul style="list-style-type: none"> Staffing – Leave update CMS Foundation Day PL for 6 staff WA Future Leaders – engaging in leadership and Instructional Coaching training Teacher/Parent Interview, successful event Breakfast Club recommenced OSH coordinator on leave and will be vacating the position 16th June 			
6.15 pm	5.0	Financial Position & Reports	Principal	Note	
	5.1	<ul style="list-style-type: none"> Carry over to June 15th meeting 			
6.25 pm	6.0	School Board Operational Aspects	Chair	Note/Discussion	
	6.1	<u>School Board Operation</u> Induction for new members <ul style="list-style-type: none"> EK, KM and JB attended School Board Training. Module information distributed to new members Nominations for Parent Members will be advertised in School newsletter. Applicants to be presented at next board meeting Reflected on results from School Board Self-assessment tool: Responsibility and Collective Accountability <u>Portfolio Reports:</u> Finance Committee representative GL Carried over to next meeting			
		<u>Portfolio Reports:</u> Grounds & Facilities portfolio			
		<ul style="list-style-type: none"> Library refurbishment will be completed in July Classroom refurbishment Room 2 & 3 completed, Room 4 & 5 next school holidays Grounds: Cricket Pitch, Sand clean/refill, eave, kerb near gate reported, repair at end of hall 			

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		<ul style="list-style-type: none"> Library Windows leaking, reported again Artist in Residence program has commenced Water Tank - Kindy Quote for Kindy Café Awnings Blinds in cleaner storeroom Kindy tap handle replaced Furniture disposal: Wooden bookcases, filing Cabinets, Surplus Desks Buddy Bench donated by Rotary Club of Morley <p>Defibrillator training July 17th</p>		
		Portfolio Reports: Community Partnerships portfolio: Men's Shed bench chair	KG	
		<ul style="list-style-type: none"> Lunches: Volunteer shortage, Kindy no longer order lunches P&C: Scitech family night fundraiser 17th June. \$15 per ticket, Pizza \$13, snacks and drinks available Survey School distributed, seeking community input regarding fundraising events and direction of funds Uniform price review to reflect current costs. Will be communicated with school community, effective 1st July P&C 2022 Pledge will be voted on at next meeting and then officially announced. \$10,000 to be transferred to the school 		
6.45 pm	7.0	Strategic Directions	Chair	Discussion
	7.1	<p><u>2022 – 2024 Yokine Primary School Business Plan</u></p> <p>Share staff review of 'resources' –</p> <ul style="list-style-type: none"> EK shared staff reflections. Input from board members will be called upon at the next meeting <p>Performance Data maths</p> <ul style="list-style-type: none"> LB shared On Entry and NAPLAN Data Whole school approach to Maths including Lesson Design and Oxford Maths Targeted strategies include to staff coaching to analyse data, EA numeracy support, Challenge Club, Maths Olympiad <p>Australian Early Development Census Data</p> <ul style="list-style-type: none"> KM shared Data, YPS is tracking well against like schools KM advised that strategies to address each domain Potential ideas – home reading revamp and Pre Kindy program <p>PBS update</p> <ul style="list-style-type: none"> EK shared on behalf of NM, WAPBS Mascot, Yoki arrived Pawsome Class Totals – adjustments to totals for gold, silver and bronze certificates Team Implementation Checklist to develop an Action Plan/Operational Plan Blitz Weeks have been successful Increased use of visuals around the school <p>Parent and Community School Survey – carried over to next meeting</p>		
	8.0	School Policy	EK	Actions
		<p>Dress Code Policy</p> <ul style="list-style-type: none"> EK shared policy for ratifying – will include optional dress <p>Mobile Phone Policy</p> <ul style="list-style-type: none"> EK shared policy – adjustments to be made 		EK to amend as advised by board
7.20 pm	9.0	General Business	Chair	
		EK advised Champion would like to continue as our supplier for personal use items. Board were in agreement		

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		EK shared that Annual Report has been completed and distributed		
7.30 pm	10.0	Next Meeting: Scheduled for <u>Thursday June 15th, 2023</u> <u>6:00pm</u> Meeting Closed :	Chair	Note

Minutes endorsed as a true and correct record:



Board Chair

10/08/23

Date

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